



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Rd.
Suite 4100
McKinney, Texas 75071
www.collincountytx.gov

To: Commissioners Court

From: Monika Arris, Budget and Finance Director/
Diane L. Roberts, Law Librarian

Date: December 1, 2014

Re: Contract for Attorney to Perform Forms Review

The Law Library respectfully requests approval of the contract for a licensed attorney to conduct forms review for the Law Library. The licensed attorney shall review approximately 100 library generated pro se forms that have been developed over the last twenty years. These forms are given to self-represented litigants and must be accurate. The purpose of this review will be to verify that the forms are current per statutory changes at the end of the most recent legislative session.

This is an ongoing position that will be funded through the Law Library Fund. The contract is for a twelve month period.